

## Data Modification Request Form

Today's Date: \_\_\_\_\_

Change Request Number: \_\_\_\_\_  
(To be entered by ITS Department)

Required Change Date: \_\_\_\_\_

System: \_\_\_\_\_ (Jenzabar EX, Kronos, PowerFaiDs, JICS, LMS, etc.)

BLC User Requestor: \_\_\_\_\_  
Print Name Office

BLC ITS Requestor: \_\_\_\_\_  
Print Name Title

Explanation of problem: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Cause of problem: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Type of change:      Insert              Delete              Update              Other (explain) \_\_\_\_\_

Proposed solution: (attach SQL code) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Table(s), # of records, and other affected database objects: (index, view, package, etc.) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Testing activities prior to production implementation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Data recovery method: (table export, TSM backup) \_\_\_\_\_  
\_\_\_\_\_

