

**Bethany Lutheran College
Drug and Alcohol Training - Students
2018-2019 Academic Year (and previous)**

Revised: **9/25/2018**

Describe the institution's procedures for operating a drug abuse prevention program that is accessible to its students, employees and officers.

Drug and alcohol policies are available to the campus community in the Student Guidebook. The Student Guidebook is widely available in an online format at <https://www.blc.edu/student-guide> with a specific section related to alcohol and drug policies which can be found at <https://www.blc.edu/student-guide/drug-alcohol-policies>. The Student Guidebook in its entirety is available as a PDF online, and printed versions of the entire Student Guidebook, or specific sections, may be requested. New students to the College are made aware of the on-line Student Guidebook through highlighting in a Welcome Booklet, at New Student Orientation, at mandatory Res-Hall meetings, and through emails

The Minnesota Drug Task Force annually conducts a training session for all residential life staff, including resident managers, apartment managers, resident assistants, and the Dean of Students during res-life training in August. This training includes the identification of drugs, drug paraphernalia, the effects of drugs, consequences for possession of drugs, and a controlled burn of marijuana for identification purposes. This training occurred on: **August 21, 2018, August 16, 2017, August 18, 2016; August 20, 2015; August 21, 2014; August 22, 2013; August 23, 2012; September 28, 2011, August 19, 2010; August 20, 2009; August 21, 2008.**

Institution policies on drug and alcohol use, which includes directing students to the drug and alcohol policies in the Student Guidebook, are shared with all new students at a mandatory orientation session called "Safety and Success at Bethany" conducted by the Dean of Students and V.P. of Student Affairs, at the beginning of the fall semester. Campus Security presents a segment on staying safe, and Campus Counseling Services presents a segment on the resources provided by that office, as well as additional information on the effects of alcohol and/or drugs, and empowering students to make smart choices. In 2013 and years following, the session was modified to also include video clips and discussion from "360 Stay Safe." This orientation session took place on: **August 26, 2018, August 20, 2017, August 21, 2016; August 23, 2015; August 25, 2014; August 26, 2013; August 27, 2012; August 23, 2010; August 24, 2009; August 25, 2008.**

Institution policies on drug and alcohol use, which includes directing students to the drug and alcohol policies in the Student Guidebook, are shared with all residential students at a mandatory Res-Hall floor meeting called "Living at Bethany" conducted by residential life staff (RAs), at the beginning of the fall semester. The mandatory floor meetings occurred on: **August 27, 2018, August 21, 2017, August 22, 2016; August 24, 2015; August 25, 2014; August 26, 2013; August 27, 2012; August 22, 2011, August 23, 2010; August 24, 2009; August 25, 2008.**

A data sheet entitled "Alcohol and Drug Information" that includes federal, state and local laws, health risks, and community resources is printed in hard copy format and distributed annually to all students via campus mail. The hard-copy brochure was distributed to all campus mailboxes on: **9/23/2017; 9/28/2016; 9/17/2015; 9/5/2014; 8/30/2013; 10/2/2012; 9/9/2011, 9/26/2010, 9/28/09, 12/03/08,**

3/30/08. A simultaneous email is sent to all students that directs their attention to the hard-copy brochure delivered in their campus mailbox, and includes hot-links to the on-line Student Guidebook section of the alcohol and drug policies. In 2016 and 2017 a hard-copy of the “Amnesty through Good Samaritan Action” policy was also attached to the brochure. Starting in 2018, all students began receiving these documents in .pdf documents as an attachment in an email. That email was sent to all students on: **September 25, 2018.**

Beginning in the fall of 2016, all students were required to take two on-line courses through “SafeColleges,” one entitled, “Alcohol Awareness for Students (full course - 23 minutes)”, and the other entitled, “Campus SaVE Act for Students - Sexual Violence Awareness (full course - 34 minutes)”. Compliance in 2017 was 100% prior to the 10th day of classes.

In the fourth week of the semester, all new students enrolled in Orientation to College (FRSM101) are required to read a booklet entitled, “Staying Safe on Campus” (a paperclip publication) which includes information on alcohol and other drugs. As an assignment, students write a reflection paper on how the contents of the booklet apply to them and their personal safety. Students also watch videos on Bystander Intervention and engage in shared dialogue as to how that applies to them and how they can intervene in various situations.

Additionally, literature racks available to all students are supplied with pamphlets and information on alcohol awareness. Campus Counseling Services is able to, and has, referred students to QUAN, Al-anon, and other resources.

The Dean of Students along with the Campus Counseling Services work together to arrange speakers on topics related to alcohol and drugs.

Document the institution’s procedures for distributing the drug prevention program annually to every employee and student and that its sanctions are being enforced.

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A list of Standard Sanctions for Substance and Alcohol Abuse Related Violations are included in the Student Guidebook.

Evidence of drug enforcement and sanctioning of students can be found in the annual publication of the Annual Security Report and Crime Statistics.

Document the institution’s procedures for reviewing the drug prevention program every two years to determine effectiveness.

The Vice President of Student Affairs & Dean of Students, Campus Counseling Services, and the Human Resources Coordinator meet annually to discuss effectiveness and new directions for continued drug and alcohol educational opportunities for students. These meetings typically take place during the summer months to discuss programs and services, reviewing the year prior and planning for upcoming year.

Review during the Academic Year of **2015-2016** brought about additional enhancements, including: A) the development of a new “Amnesty through Good Samaritan Action / Alcohol Medical Assistance” policy, B) the requirement of all students to take on-line courses through “SafeColleges,” one entitled, “Alcohol Awareness for Students (full course - 23 minutes)”, and C) the requirement of all new students enrolled in Orientation to College to read a booklet entitled, “Staying Safe on Campus” (a paperclip publication) which includes information on alcohol and other drugs and to complete an assignment reflecting on how the contents of that booklet apply to them.

Review during the Academic Year of **2014-2015** brought about a change in counseling services on campus to a third party (WLCFS – CFS) who now maintains a counseling clinic on campus. WLCFS presented sessions on alcohol and drug use to the campus community during the 2015-2016 academic year.

Discussions on effectiveness during the **summer of 2013** lead the institution to purchase a 7 part DVD series called "360 Stay Safe." This series was utilized in training Res-Life staff, and also shown to all new students during orientation sessions. Review during the Academic Year of 2013-2014 supported the continued use of the "360 Stay Safe" program.

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